

The City of Milton **Code Enforcement Division, Finance Department, Public Works Department and Planning and Development Department** ensure compliance with the City's codes and ordinances relating to housing, overgrowth, open storage/care of premises, waste management, zoning, untagged/inoperative vehicles, unsafe and unsanitary structures, signage and Occupational Business Tax for properties inside the city limits of Milton. Violators are provided time to correct violations. Violations not corrected are subject to Citations being issued and/or an Administrative Hearing.

#### **DID YOU KNOW?**

- Complainants can now report a violation via our City's website @ <https://www.miltonfl.org/>

**Under City Services simply go to Code Enforcement. There you will find a Code Enforcement Complaint Form where you can submit a complaint.**

- The most common violations are abandoned/ inoperable vehicles, overgrowth, trash and debris, and open storage.
- The City can clean and clear vacant lots after the required legal notification is made to the owner. The City will assess the actual cost/expense plus an administrative fee against the property imposing a special assessment lien and any Statutory Interest Rates.
- The City can address unsafe or unsanitary buildings according to Ordinance # 1175-05.
- Code Enforcement Officers routinely attend neighborhood association meetings to review and explain code requirements. If you would like an officer to attend one of your meetings, please contact Code Enforcement @ 983-5440.
- Electric items such as computers, cell phones, and televisions as well as hazardous materials, such as paint, oil and chemicals require special handling. **This list includes large household items such as furniture, mattresses etc.** These items should not be placed in the garbage can or left by the curb. These items must be taken to the Santa Rosa County Landfill, located at 6337 Da Lisa Road, Milton, FL 32583. Open Monday-Saturday from 7a.m. to 5 p.m. You may contact the Santa Rosa County Landfill @ 981-7135 for more information.
- Building, roofing, plumbing, mechanical, gas, and electrical repairs/alterations require a permit from either the City of Milton and/or Santa Rosa County. Contact the City of Milton's Planning and Development Dept @ 983-5440 for more information.
- A setback is a required amount of area between the property line and where items may be located; i.e. sheds, RVs, boats, etc. Contact **Planning & Zoning at 983-5440** for more information.
- Any business located within the city limits requires a Santa Rosa County occupational license tax and a City occupational license tax. Contact the Finance Department at 983-5401 for more information.

**Properties located outside the city limits of Milton should call the Santa Rosa County Code Compliance Department at 981-7090.**



# COMMON CODE VIOLATIONS

Code Enforcement Division • 6738 Dixon St • Milton, FL 32570  
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# COMMON CODE VIOLATIONS

## FENCES

A fence permit is required to erect fencing within any residential or commercial district within the city limits of Milton. Once a fence permit is issued, and fences and walls shall be maintained in good repair. All fences or walls in a state of disrepair shall be removed or replaced.

## DERELICT/INOPERABLE VEHICLES

A derelict/inoperable vehicle is a vehicle that does not display a current license tag and/or is not equipped with all parts required to legally and safely operate on public streets and/or cannot be driven under its own power. All inoperable/untagged vehicles must be housed under a permanent structure or be stored behind a wall, fence, or landscaping which is six (6) feet in height and must be at least fifty percent (50%) opaque as views from the public right-of-way or abutting property.

## OPEN STORAGE

Open storage is prohibited. Generally, any equipment, materials or furnishings that would ordinarily not be used outdoors may not be stored outdoors. For example, open storage of any airtight unit is prohibited.

## MAINTENANCE STANDARDS

All wood, siding, shingles, roof covering, railings, walls, ceilings, porches, doors, windows, screens and any other exterior parts of residential and multi-family rental structures must be maintained in weather-tight, rodent proof, sound condition and in good repair. Interior walls, ceilings, floors, doors and hardware must be in sound condition and in good repair. Electrical, heating and plumbing fixtures shall be installed in accordance with local codes and maintained in good and safe repair.

## SWIMMING POOLS

A swimming pool permit is required from the City of Milton and Santa Rosa County. All swimming pools must be sanitary and maintained. Fencing and latching devices on gates are mandated by the Florida Building Code.

## YARD MAINTENANCE STANDARDS

Yard maintenance pertains to any unattended growth in excess of 18 inches in height.

## LITTER, TRASH & DEBRIS

It is prohibited to allow litter, trash and debris to remain on your property. This includes, but is not limited to, garbage, paper, bottles, cans, glass, crockery, scrap metals, plastic, rubber, yard trash, tar paper, lumber, masonry, concrete, drywall, packing and crating materials, excessive tree and shrub trimmings, excessive leaves, disposed packages & containers, rags, household appliances such as freezers, refrigerators, iceboxes, stoves, dishwashers, washing & drying machines, or similar airtight units, household fixtures & furniture, vehicle parts, insulation, construction and lot clearing debris, etc.

## HOME OCCUPATIONS

A home occupation is a permissible use in all districts. No person other than family members residing on the premises shall be engaged in such occupation. There shall be no change in the outside appearance of the structure of premises, except that one (1) non-illuminated sign shall be permitted, not exceeding two square feet. No display of merchandise or other evidence of the home occupation shall be visible from outside the dwelling unit.

## BUILDING NUMBERS

All new and existing buildings must have approved address numbers placed in a position so as to be plainly visible from the street or road fronting the property. For residential buildings, the numbers shall be at least three (3) inches tall and for commercial buildings six (6) inches tall. This requirement is primarily made for your safety; if an emergency vehicle cannot identify the correct property it could delay their response.

## SIGNS

The sign regulations deal with prohibited signs, abandoned conforming and non-conforming signs, and signs placed within public rights-of-way. Signage prohibited by the sign regulations includes, but is not limited to, bench signs, flashing signs, yard sale and campaign signs.

## SOLID WASTE

The City of Milton Sanitation Department provides disposal of household garbage and yard debris. Items must be separated and properly placed for pick-up. Permanent placement of roll-out trash containers at the street is prohibited by Milton Code Section 40-34(a). Please remove your container from the street following your scheduled trash collection days. Construction debris should be removed by the contractor or taken to the landfill by the homeowner. For additional information, please contact Public Works at 983-5410.

